

GOV - 005 Town of Viking Governance Policy

Proclaiming Special Events

Date Approved: June 3, 2019

Resolution No: 2019 - 160

Next Review Date: June 3, 2022

Replaces:

Policy Statement

PURPOSE

To establish a policy for the Town of Viking to recognize special events, days, weeks and months and to ensure they are appropriate, reasonable and manageable.

DEFINITIONS

"Special Event" means those events approved by Council.

POLICY

1. Council can proclaim by resolution a special date or special events as a special recognition.
2. Council will consider proclamations where the event is related to services financially supported by the Town of Viking or are sponsored by the Province of Alberta.

IMPLEMENTATION

1. Any group or individual wishing to have a special date or event recognized by the Town of Viking must submit a written request for Council's consideration. The request must identify the event and what type of service the organization and or individual provides to the Town.
2. Upon approval by Council, an advertisement in the local newspaper will be prepared by the CAO based on the information submitted in the request.
3. This policy shall be posted on the website.
4. All former policies relating to this section are hereby repealed.

Mayor



CAO

